

### PRIVACY POLICY FOR JOB APPLICANTS

Implementing EU Regulation 2016/679 and current legislation, we provide you with information below on the processing and protection of your personal data.

### **Data Controller**

The data controller is Alesco S.r.l. with registered offices in Pisa (PI) in via delle Lenze no 216/B, also reachable by calling number +39 050 7846511 or by e-mail to the address info@alescosrl.com

## **Purposes**

All personal information sent or provided in a written or verbal form with no prior request from the Controller is used to follow up on the job application; more specifically to check prerequisites for employment and/or to start a working collaboration.

#### Methods

Your personal data will be processed lawfully, fairly and in a transparent manner, to protect your confidentiality and rights. They will be processed using computer tools and on paper by personnel specifically trained to do so.

## **Communication and Recipient Categories**

Any communication to third parties will only be to perform the selection and appraisal activities related to establishing a working relationship. Data collected will not be disclosed.

# Storage periods

The personal data will be stored for a maximum of 5 years from initial filing.

### **Rights of the Data Subject**

You have the right to ask the data controller for access to your data and to rectify them. You may always ask for full specifications of processing and your rights by writing to the contact details made available by the Controller and indicated at the start of this policy.

## Right to Lodge a Complaint

If you feel the processing concerning you breaches the EU Regulation GDPR 2016/679, you have the right to lodge a complaint with the Italian Data Protection Authority via the contact details found on the website https://www.garanteprivacy.it/.

## **Providing data and Consent**

Providing personal data is up to the candidate presenting his/her curriculum vitae. Data required later and possibly requested by the Controller are functional to assessing the suitability for employment and/or to start collaboration and are provided voluntarily.

